

**MEDICATIONS GIVEN AT SCHOOL**  
**Diocesan Policy #5250**

When it is essential for a student to take medication in order to remain in school, the following requirements must be met:

1. All medications, **prescription and non-prescription**, shall be prescribed by the student's licensed medical physician, registered nurse practitioner, physician's assistant or dentist in conformance with ARS 32-1921.
2. **All medication shall be provided by the parent/guardian.**
3. All **prescription** medication shall be in its **original pharmacy container**, labeled by the pharmacy with the student's name, date, medication, dosage time and directions for administration at school, the pharmacy medication number and the prescriber's name.
4. All **non-prescription** medication shall be in its **original pharmacy container**, labeled with the student's name and indication for use. No loose pills in baggies, envelopes or other containers.
5. **Written permission** from the parent/guardian requesting that the medication be administered shall be on file at the school stating: student's name, name of the medication and prescription number, route of administration, dosage to be given, time of day to be administered, expected duration of treatment, physician's name, reason for medication, possible side effects, and storage instructions.
6. **Medications are to be brought to the school by the parent/guardian or a responsible adult designated by the parent/guardian.**
7. Medications will be administered by the principal or the principal's designee.
8. No student may administer a medication to another student.
9. All medications must be taken in the Health Office under supervision. No student is to have access to the medication cabinet.
10. No student is to have possession of medication on his or her person or in his or her personal belongings.
11. No medication brought to the school in anything other than the original container may be administered by anyone **even** if accompanied by written permission from the parent/guardian and permission from a physician or dentist.
12. At the end of the school year, parents will be notified to pick up medication or it will be destroyed. No medication is to be sent home with a student.